

Family Support Specialist

Family Supports and Connections

Worksite Location: Hood River

Work Schedule: Part-Time, 20 - 29 hours per week

Salary Range: \$20.33 - \$23.04 per hour

Reports to: Youth Services Program Supervisor

Why work at The Next Door?

Because you share our vision of *a supportive community where all children and families are safe, healthy, and valued*. Every day, we work towards making this vision a reality, by having integrity, and by living our core values of being welcoming, just, empathetic, empowering, and flexible. If you like to work in an environment where you'll be learning right alongside our program participants—The Next Door is the place for you!

Who we are looking for?

We are looking for someone who is *reflective, respectful, intuitive, honest, and self-motivated*. We're looking for someone who is able to connect and build trust quickly with a variety of people. We're also looking for someone who is detail-oriented, organized, knows how to prioritize tasks, and can work independently as well as part of a team.

What you will do...

- Provide direct service hours by meeting with referred families face-to-face on a regular basis. Visits will be conducted in Hood River County and may be in the home or other setting
- Work with the families to build on their strengths and resourcefulness.
- Identify the strengths and challenges in their home environment, family culture, parenting skills, resources, neighborhood, and community.
- Teach, model, and build the family's confidence and skills in accessing community resources and supports. Connect families with activities, services, or peers that provide positive, strengthening experiences.
- Act as a liaison and advocate between families and other community agencies.
- Assist clients with applications for other programs/resources, such as medical, financial assistance, mental health services, parenting classes, etc.
- Transport families, occasionally, to appointments or other local opportunities as needed and able.
- Work closely with DHS/SS Family Coaches so that family's progress can be monitored.
- Maintain case file for each family, completing required paperwork (monthly logs, monthly updates to DHS, monthly tracking sheet) and reports as directed
- Other duties as assigned by Youth Services Program Supervisor

Additional Skills and Competencies you'll need...

- Initiative
- Problem Solving
- Accountability
- Collaboration & Teamwork

- Adaptability
- Motivating and Inspiring Others
- Equity & Inclusion

Education, Experience, and Requirements you need...**Required:**

- High school diploma
- Valid driver's license
- Bilingual (English and Spanish)
- Experience working with vulnerable populations
- Successful completion of a comprehensive background check

Preferred:

- Bachelor's degree in social or human service-related field
- Experience working with the Department of Human Services
- Knowledge of federal assistance programs such as Temporary Assistance for Needy Families (TANF) or Supplemental Nutrition Assistance Programs (SNAP)

Benefits:

- Generous PTO (Vacation, Sick, 11 Holidays + Floater Holiday)
- 401(k)
- Dog Friendly
- Training Opportunities
- Jury Duty and Paid Bereavement Leave
- Employee Assistance Program

Interested?**To apply, submit a cover letter + resume by...**

- Email: recruitment@nextdoorinc.org
- Mail: The Next Door: 965 Tucker Rd, Hood River, OR 97031
- Fax: 541-386-5440.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

The Next Door is an Equal Opportunity Employer, one that appreciates differences and creates opportunities for staff to interact with people who do not look like, talk like, think like, believe like, act like, or live like they do.